

AGENDA & MEETING MINUTES

Meeting Date:	January 8, 2018	Time of Meeting:	7:00PM
Prepared By:	Pauline M. Kurtz	Location:	Library Community Room
Purpose/ Outcome:	Monthly Board Meeting		

"Where minds can set sail"

1. Attendance

Role	Name	Minutes	Present (<input type="checkbox"/>)
Treasurer	Tom Bach		
Trustee	Marge Clark		
Vice President	Bob Kane		✓
Secretary	Pauline Kurtz		✓
Director	Melissa Langridge		✓
President	Diane Muscoreil		✓
Financial Chair	Kathy Neville		✓
	Guests		

2. Meeting Agenda

#	Topic	Motioned	Carried
1	Meeting called to order @ 7:10PM		
2	Minutes of December meeting approved as presented	Kathy – Motioned Bob – 2 nd	Carried
3	Correspondence - Reviewed		
4	Discussion of a more robust acknowledgement of large donations received. Terms, ideas for a plaque or other recognition for a more public thank you.	Bob – Motioned Kathy – 2 nd	Carried



5	Director's Report: Bills to be paid – Tax bill, Verizon, one year subscription to Buffalo News, utilities, etc. To be paid as presented.		
6	Discussion of expanding Graphic Novel and board games collection. Laptop lending within the library.		
7	Continue to cull titles. Juvenile and biographies. Dismantled the CD collection.		
8	Google WiFi purchased and installed. Spectrum \$120 per month. TreeHouse not responding to inquiries.		
9	Flooring and bathroom renovations on track. Approved cost of flooring. Splitting cost with friends for bathroom wall decal.	Bob – Motioned Kathy – 2nd	Carried
10	Review and updated Donation Policy		
11	Reviewed and adjusted several 2018 budget lines based on anticipated needs. To be approved upcoming annual meeting.		
12	Reviewed items for Annual Report and meeting. Diane to submit Meeting Time & Date to local paper as required in the By-Laws..		
13	Friends Activities: Pre-packaged book sale, Blind Date Night for February.		
14	For additional details see January 2018 Director's Report.		
15	Next Meeting February 12, 2018 ~ 7PM / Meeting adjourned 8:41PM	Bob Motioned Kathy – 2 nd	Carried.

3. Key Meeting Decisions & Notes

Dream Library – money no object – More space, 3-D Printer, elevator, 2nd floor conference/event space w/ stage and kitchen area, expand collection, create a community hub that brings Mission Statement to life.

Open Action Items

Action	Assigned to	Due Date
<ul style="list-style-type: none"> Mission Statement – Community: Connection, Education, Self Development, Learn, Grow, Seek, Explore, Create, Open Access 	All	
<ul style="list-style-type: none"> 5 year strategic plan 	All	
<ul style="list-style-type: none"> New window treatments 	Melissa, Kathy	
<ul style="list-style-type: none"> Budget 	Melissa, Marge	



Topics for Next Meeting

#	Agenda Topic	Facilitator	Time
1	Annual Meeting		
2	Welcome new Board Members		
3	Review minutes		
4	Director's Report		

Core Distribution List for Agenda/Minutes**To:**

T. Bach
M. Clark
B. Kane
M. Langridge
D. Muscoreil
K. Neville

